CITY COUNCIL MEETING
March 12, 2024
6:00 P.M.

AGENDA

www.ci.bonney-lake.wa.us

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

The public is invited to attend Council Meetings and Workshops in person, via conference call or over the internet. The information for attending is provided below.

Council Meetings options:
In-Person: Bonney Lake Justice & Municipal Center at 9002 Main Street East in Bonney Lake
By phone: 323-792-6234 (Meeting ID: 252 593 748#)
By internet: Teams meeting link: TEAMS (Meeting ID: 287 370 705 513) **All public online cameras and microphones will be disabled except during citizen comments. Only staff and presenters will be visible and unmuted during the entire meeting.**

I. CALL TO ORDER – Deputy Mayor Terry Carter

A. Pledge of Allegiance

B. Roll Call: Deputy Mayor Terry Carter, Councilmember Angela Baldwin, Councilmember Gwendolyn Fullerton, Councilmember Kerri Hubler, Councilmember J. Kelly McClimans, Councilmember Dan Roach, and Councilmember Dan Swatman.

C. Agenda Modifications: None.

D. Announcements, Appointments and Presentations:

1. **Appointments:** Discussion and Guidance For Mayor Vacancy.

2. **Presentation:** Community Engagement Opportunities.

Page 3 3. **Presentation**: Bonney Lake Junior Council.

Page 15 4. **Presentation**: Community Engagement Commission.

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

A. Public Hearing: None.

B. Citizen Comments:
Citizen comments can be made in-person, by phone or virtually during this portion of the meeting. Comments are limited to 5 minutes. Public mics and video will be enabled-you will

need to personally turn them on-during this section only. All who comment will be asked to state their name and address for the meeting record.

C. Correspondence: None.

III. COUNCIL COMMITTEE REPORTS:

A. Finance Committee

B. Community Development Committee

C. Public Safety Committee

D. Other Reports

IV. CONSENT AGENDA:

The items listed below may be acted upon by a single motion and second of the City Council. By simple request to the Chair, any Councilmember may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.

Page 27 A. **Approval of Corrected Minutes:** February 13, 2024, City Council Meeting, February 20, 2024, City Council Workshop, And February 27, 2024, City Council Meeting.

B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:** Accounts Payable check/vouchers #96401 to #96442, and wire transfers #24010801, #24021001, #24021002, #24021601, #24022001 in the amount of $1,029,685.90. Accounts Payable check/vouchers #96443 to #96458in the amount of $1,537.53. **Voids:** None.

C. **Approval of Payroll:** February 16 – 29, 2024 for checks #34950 - 34954 including Direct Deposits and Electronic Transfers totaling $910,960.10. **Voids:** None.

V. FINANCE COMMITTEE ISSUES: None.

VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES: None.

VII. PUBLIC SAFETY COMMITTEE ISSUES: None.

VIII. FULL COUNCIL ISSUES: None.

IX. EXECUTIVE/CLOSED SESSION: None.

X. ADJOURNMENT

For citizens with disabilities requesting translators or adaptive equipment for communication purposes, the City requests notification as early as possible prior to the meeting regarding the type of service or equipment needed.

THE COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA

BONNEY LAKE

Junior Council*

*This program has not been discussed & vetted with staff except City Clerk's Office. It will need funding, and will need staff resources(City Clerk's Office)

Presented by:

Deputy Mayor Terry Carter

WHAT'S THE PURPOSE OF THE BONNEY LAKE JUNIOR CITY COUNCIL AND WHY CREATE ONE?

- The Deputy Mayor proposes to create the Junior City Council to involve youth in local government as an advisory body. This will increase volunteerism among youth in civic affairs, increase communication with youth in the community, get advice and ideas from students on subjects such as; parks, recreation, entertainment, traffic, police, festivals, trails, environmental stewardship, and other social issues, and to gather an accurate opinion of what local youths in the Bonney Lake area would like to see happen in the City.
- The Junior Council will learn leadership skills, improve their chances for scholarships, learn how city government operates and see how they can influence government activities to make a positive difference in the community.

- Almost 23 percent of the U.S population is under age 18 *(Census.gov).*
- Young people need to be vested with the knowledge and skills to be the next of local leaders
- Junior councils promote regular and active civic engagement.
- Encourage teens to plan for future and beyond.

HOW JUNIOR COUNCILS PROMOTE CIVIC ENGAGEMENT.

- Gives students a formal role in local decision making.
- Offers real-world experience with elected and advisory bodies.
- Teaches them about councils, boards and commissions.
- Helps to develop leadership skills and learn how local government operates.
- Increases communication between youth and adults, and among youth.
- Increases youth volunteerism.
- Enhances classroom civic education.

WHAT IS THE BONNEY LAKE JUNIOR CITY COUNCIL ABOUT?

Bonney Lake Junior City Council is where young, appointed leaders from the middle and high school attend virtual monthly meetings to discuss the key issues that face the youth and the community of Bonney Lake. It is a great opportunity for young scholars to develop their leadership skills and their professionalism.

The Bonney Lake Junior City Council works hard to perform services that benefit the community and help people in need. In addition, shall serve as an advisory body to the regularly elected or appointed Bonney Lake city council, other city boards, commissions and city staff on youth aspects of all city functions. It is an independent body, hosted by the Deputy Mayor of the City of Bonney Lake.

This new council will require staff resources (existing ASD staff) and funding.

BENEFITS AND OPPORTUNITIES

- Become a city ambassador.
- Develop key leadership skills.
- Enhance community project management skills.
- Broaden their knowledge of local government.
- Cultivate a culture of active citizenry.
- Meeting with the Mayor, members of the City Council, and the City Manager.
- Attending Elected Officials Conferences and special events.
- Studying past, current, and future issues affecting the city.
- Learning the impact of media and involvement in the community.
- Touring various public facilities.
- Educational scholarships and bonus activity for college applications.
- Making reports to the City Council, with recommendations on issues.
- Understand the value of public service.
- Will ensure their voices are heard in local government.

BONNEY LAKE JUNIOR CITY COUNCIL MISSION

The mission for the Bonney Lake Junior City Council is to provide teens in Bonney Lake and neighboring suburbs opportunities and resources to flourish civically, socially, and academically.

To make a difference in people's lives, to train young leaders and encourage young people to contemplate, view and debate current issues. Form their own opinions in a largely unbiased environment and then act towards making a change.

BLJCC

GOAL

- Cultivate an understanding between youth and adults.
- Create, support, and sustain a safe vibrant teen culture.
- Provide and advertise opportunities for teens to serve and socialize in the community.
- Encourage teens to express interests and opinions.
- Provide a voice for youth in the City of Bonney Lake.

VISION

To cultivate an engaged, authentic, community of youth.

MEMBERSHIP CRITERIA

The Junior Council shall consist of nine members and the Deputy Mayor or designee and the City Clerk to assist with preparation and conduct. Members shall also serve without compensation

WHO CAN APPLY FOR A SEAT ON THE BONNEY LAKE JUNIOR CITY COUNCIL?

- The members of the Council must be from either the BL middle *(Grade 6, 7 & 8)*, high schools *(Grades: 9, 10, 11, & 12),* private schools, and/or homeschools and reside within the city limits.
- One (1) member can be from another school located outside of the city limits but reside in the greater Bonney Lake area.
- Members shall have at least a 2.5 cumulative GPA

HOW MUCH TIME WILL IT TAKE A STUDENT?

- It is estimated that students will need to spend about 2 hours per week during the school year attending meetings *(Virtual, unless in-person is necessary)*, participating in City functions, and studying for upcoming activities/events.
- TERMS: Expire upon graduation from high school or after serving 2-year term.

POTENTIAL PROJECTS

HERE ARE SOME OF THE COMMUNITY SERVICE PROJECTS AND ACTIVITIES THE BLJCC WILL FOCUS ON.

30% Plan and Organize Fundraising Events.

25% Volunteering / Identify Community Service Projects

20% Weigh In On Municipal Issues

10% Determine Topics Of Interest And Host Quarterly Forums For Students

10% Promote Civic Involvement

5% Organize Community Service Projects

OFFICERS

Junior Council officers and roles.

Additionally, each member will take part in one of the cities existing committees or commissions, as well as a monthly meeting with the school board and council.

	Additional Role
Junior Mayor	Preside at meetings, Administration, and attend and sit as non-voting Councilmember at Council Workshops. Attend school board meeting monthly.
Deputy Junior Mayor	Perform the duties and exercise the power of the Junior Mayor during the absence of the Junior Mayor and attend and sit as non-voting member at Community Development Committee
Secretary	Prepare agendas, packets, minutes and attend and sit as non-voting member at Public Safety Committee
Treasurer	Maintain all revenue and expenditures and attend and sit as non-voting member at Finance Committee
Public Relations Director	Takes photos of Bonney Lake Junior Council activities, works with city staff for public postings, create advertisement flyers and attend and sit as non-voting member of Planning Commission
Other Junior Council Members	Attend and sit as non-voting members of other Commissions or Committees as assigned. Attend Council Workshops, Council Meetings and monthly school board meetings.

PROTOCOLS

APPLICATION PROCESS

Interested students shall submit a completed application that includes a letter of recommendation from the principal or a teacher at the school they attend and one from a non-relative. A selection committee will review the applications and select nine (9) members of the Bonney Lake Junior Council. The Councilmembers will appoint and confirm new members.

SWEARING IN

Selected Junior Council members shall be sworn in at the first City Council meeting following the selection process. The City Clerk shall administer the same Oath of Office as the City Council members.

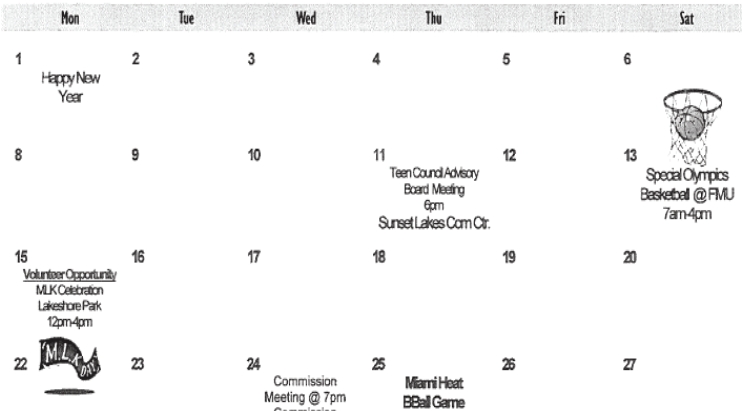
REMOVAL

Junior Council members who choose to serve on the Junior Council must be motivated to serve, learn, and lead and abide by the terms of the Code of Conduct.

Junior Council members who do not fully embrace the spirit of this opportunity, whose conduct is unbecoming of a representative of Bonney Lake, or who violate the requirements as set forth in the Code of Conduct shall be removed from the Junior Council. Dismissal will result in the loss of any stated benefits and opportunities.

EVENTS CALENDAR EXAMPLES FROM OTHER JUNIOR CITY COUNCILS

Sat July 8th	5:45-6:45	Get t-shirts for parade & games	Draper Park, North Pav	Exec Board 1
Tues July 11th	5:30-8:00 pm	Children's parade - black shirt *CE	Bellvue/Whisperwd *CE	City Event 2 1/2
Sat July 15th	8-10 am	Draper Parade - black shirt	Stokes Ave	DYC 2
Fri, Sat July 14th, 15th	Fri 5pm-9pm Sat 11am-8pm	Draper Nights Fri,sat - shifts - Black shirt *CE	Draper Park	City Event misc hrs
Wed Aug 9th ?	5:45-6:45 pm	Plan Projects - get into groups	Draper Park, North Pav.	Exec Board 1
Weds 23th Aug	5:45-6:45	City Hall Leadership	DCH Chambers	Leadership 1
Tues Sep 5	6:45-7:45	Swearing-in - black shirts	DCH Chambers	DYC - 1 1
Sat, Sep16	10:00-4:00	Arts and Crafts festival - black shirt *CE	Draper City Park *CE	City Event 2-6
Sat, Sept 23	6-11:00 am	Half Marathon 5/10K *CE	Ballard Area, Highland Dr	City Event 2-5
Wed Oct 4	5:45-6:45 pm	Service - cemetery - black shirt	Cemetery	Service 1
Thurs, Fri, Oct 25,26,27	5pm-9 pm	Draper Haunted Hollow -black shirt *CE Dress warm	Ballard Arena - Highland Drive	City Event 2 hr shifts
Wed Nov 15th,	5:45-6:45 pm	Leadership night - Tour Fire station?	Draper City Hall	Activities 1
Mon Nov 27	5:30-8:15 pm	Tree Lighting Ceremony- black shirt *CE	Draper City Park *CE	City Event 1½ -2 1/2
Wed Dec 6	6:30-8:00 pm	Activity - In Day Barn-Christmas	Draper Barn	Activities/Service 1.3



WHAT ARE OTHER JUNIOR CITY COUNCILS ARE WORKING ON.

The Sanford Mayor's Youth Council and CareerSource Central Florida **invite you** to **exhibit** at the **2nd Annual Sanford Hiring Event**

Thank You!

A special thanks to our Youth City Council for the countless hours filling thousands of eggs!

SOCKSGIVING

Help the Belleair Teen Council collect over 500 pairs of new socks for the Thanksgiving season! We are collecting socks for all ages and genders to donate to RCS.

BLJCC

Leadership Day

Links to other cities with Junior/Youth City Councils.

Port Elizabeth, SA: 10 members - https://jccpe.wordpress.com/

Auburn, WA: 8 members - https://www.auburnwa.gov/city_hall/city_councilmembers/junior_city_council

Fairhope, AL: 8 members - https://www.fairhopeal.gov/government/city-council/fairhope-junior-city-council

Covington, WA: 11 members / 2 adult - https://www.covingtonwa.gov/city_government/covingtonyouthcouncil.php

Los Angeles, CA: 30 members - Youth council - https://youthcouncil.lacity.org/

Utah State: Each city, all different - https://extension.usu.edu/utah-ycc/

Hazelton, PA: unknown - https://www.hazletoncity.org/council/junior-council-advisory

Broken Arrow, OK: 19 members - Youth City Council | City of Broken Arrow (brokenarrowok.gov)

COMMISSION FOR COMMUNITY ENGAGEMENT*

*This program has not been discussed & vetted with staff. It will need funding, and will need staff resources(City Clerk's Office has someone interested)

WHY CHANGE FROM ARTS COMMISSION TO A COMMUNITY ENGAGEMENT COMMISSION

- Arts Commission has trouble filling vacancies, 5 of the 11 positions are vacant
- At the current rate the Arts Commission is only meeting quarterly.
- They regularly have trouble having a quorum for meetings.
- The Arts Commission chair is ready to resign and is strongly inclined to decommissioning the commission. She does not feel that the current commission represents the city or the arts well. Commissioner 5 would support the chair's decision.
- The recommendation is to disband the Arts Commission.
- Many projects they have been working on were started before COVID and are still not completed.
- Art Commission projects could benefit from the new commission with volunteers and funding help.

WHAT THE COMMUNITY ENGAGEMENT COMMISSION WOULD BE WORKING ON

To improve the vision of the City of Bonney Lake through community engagement. Working together with citizens, businesses, school districts and the City to create a better future while preserving the past for the City of Bonney Lake.

WHO WOULD BE PART OF THE COMMUNITY ENGAGEMENT COMMISSION

To have the Community Engagement Commission succeed, we will need a strong staff member to oversee it. **This will require staff resources (existing ASD staff) and funding.**

1. Maybe A Past Arts Commissioner
2. Business Representative or Chamber President
3. Someone From the School District
4. Student
5. Former Councilmember
6. Open to Applications
7. Open to Applications

HOW THE COMMISSION WOULD GET COMMUNITY ENGAGEMENT AND PROJECT/EVENT IDEAS

CREATING A VOLUNTEER EMAIL LIST

Attend City events to sign people up for the email chains.

This would allow citizens to sign up that are interested in volunteering

We would want the list to include the community resources like schools, churches, Scouts, senior living and outside City limits like Tehaleh.

When volunteer opportunities come around an email would be sent.

FOR PROJECTS/EVENTS SUCH AS:

- Art Commission Projects
- Trash Collectors at Bonney Lake Days and Tunes at Tapps.
- National Night Out, Parks Appreciation and Beautify Bonney Lake.
- Could start a monthly park clean up, instead of waiting for BBL once a year. Scheduling one park or trail each month for a deep clean.

LET YOUR VOICE BE HEARD

Allowing citizens to sign up by email. When the City or Council is looking for comments on an issue an email would go out.

Questions that are asked should require a response and never just yes or no.

Would need to determine the demographics of who can sign up. Do they have to be a registered voter, a citizen inside City limits, 18 and older or allow for younger views.

FOR PROJECTS/EVENTS SUCH AS:

In order to keep the citizens engaged, a quarterly question should be sent out. A Council issue question can go out at anytime.

Suggested Quarterly Questions:

- What would you like to see improved in Bonney Lake?
- What is the best thing about living in Bonney Lake?
- What event would you like to see in Bonney Lake?
- What events have you attended in the last year Bonney Lake?

CELEBRATING BONNEY LAKE'S BIRTHDAY

Hold a birthday party. Ask the Historical Society to have a display set up at the JMC. (Would cost nothing and get a community group involved)

Ask the Culinary Team at Bonney Lake High school to design 100 cupcakes for the celebration. (Minimal cost $40.00 just for ingredients and this got a community group involved)

Place a diamond at the top of our webpage saying, "Celebrating XX-Years serving the citizens of Bonney Lake." (No Cost)

A brief write up on how Bonney Lake became a City and some fun facts about the City placed on the webpage. (No Cost)

All City booths should have a sign recognizing the City's 75th birthday. Design a sign and laminate it. (Minimal cost involved)

Acknowledge at all City events. (Tunes at Tapps, Bonney Lake Days, Tree Lighting Ceremony)

CELEBRATING 75-YEARS SERVING THE CITIZENS OF

BONNEY LAKE

WORKING WITH OUTSIDE AGENCIES TO BRING IN NEW EVENTS.

- Pierce County Disc Golf would love to have a weekend tournament here in Bonney Lake.
- Lion Heart Heroes (Local Non-Profit) is interested in creating a Bonney Lake has Heart Day. Teach citizens CPR and how to use an AUD. Work with East Pierce Fire and Rescue to teach stop the bleed.
- School Districts and Police to create community outreach projects like; Emergency Preparedness, Cyber Bullying, Cyber Sexual Predators and How to setting up a Neighborhood Watch.
- Haunted Forest.
- Ice rink at Allan Yorke Park.
- Sanctioned BBQ Cook Off.
- Rubber Duckie Derby from the lake.

VETERAN'S MEMORIAL

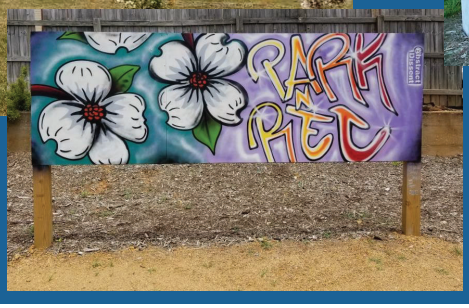
The small town of Osakis Minnesota with a population of 1,771 has a beautiful Veteran's Memorial. How could we also?

- A memorial like this can be built in stages.
- They used sponsors, donors and fundraising events to pay for the memorial.
- There is no excuse for a City our size not to have a Veteran's Memorial.

CREATE A GRAFFITI WALL

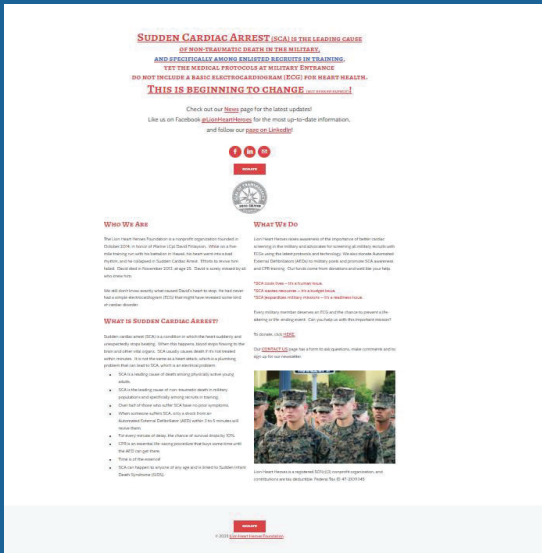
The City of Salisbury created a Graffiti Park to give artists, families, groups, and individuals with a voice a place to freely express, it has also helped in reducing illegal tagging that was occurring rampantly throughout their city.

- They created a short list of graffiti rules.
- Boards can be repainted white every couple of months to allow continual new artwork.

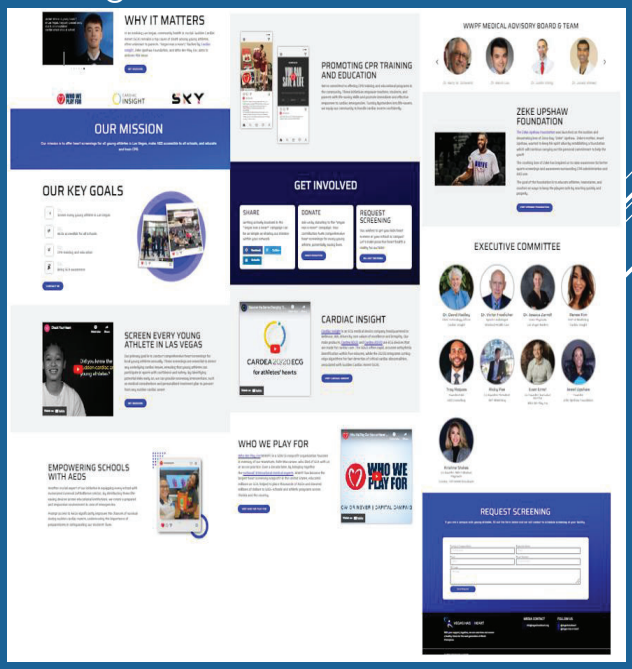


FUNDING THE COMMISSION

- Using funding set aside for Arts Commission
- Fundraising Sponsorship Donors
  - Example of a donation webpage:
  - Lion Heart Heroes Foundation website



- Example of a donation webpage:
- Vegas has Heart website



SUMMARY

City of Bonney Lake could take the lead on this and show other City's how it is done. No other local City has this type of Commission.

The Commission could be a big asset to the City if provided the Commission has the right leadership and is given the opportunity to collaborate with outside sources to get projects completed.

CITY COUNCIL MEETING

February 13, 2024
6:00 P.M.
MINUTES

www.ci.bonney-lake.wa.us

Location: The physical location of the Council Meeting was at the Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington. The public was also given the option to call in or attend virtually the Council Meeting.

Audio starts at: 06:00:00

I. CALL TO ORDER – Mayor Michael McCullough, called the meeting to order at 6:00 p.m.

A. Pledge of Allegiance: Mayor McCullough led the audience in the Pledge of Allegiance.

B. Roll Call: City Clerk Sadie Schaneman called the roll. In addition to Mayor McCullough, elected officials attending were Deputy Mayor Terry Carter, Councilmember Angela Baldwin, Councilmember Gwendolyn Fullerton Councilmember Kerri Hubler, Councilmember J. Kelly McClimans, Councilmember Dan Roach, and Councilmember Dan Swatman.

Staff members in attendance at the physical location were City Administrator John Vodopich, Chief of Police Mark Berry, Administrative Services Director Chuck McEwen, Judge Joanna Daniels, Interim Public Services Director Jason Sullivan, Assistant Superintendent to Public Works Jim Miracle, City Engineer Ken Gill, Human Resource Manager Brian Sandler, Interim Judicial Branch Manager Geri Resch, Community Court Case Manager Karls Lewis, City Clerk Sadie Schaneman, Records and Disclosure Coordinator Kandice Besaw and City Attorney Jennifer Robertson.

Staff members in virtual attendance using the City's Teams conference line were Chief Finance Officer Cherie Reierson and Finance and Payroll Accountant Patti McCann.

Audio starts at: 06:01:00

B. Agenda Modifications:

Mayor McCullough noted that AB24-10 was requested to be pulled from the Consent Agenda. He said the item would be moved to Full Council-Issues as Item A.

Councilmember Swatman moved to approve the agenda modification. Councilmember Roach seconded the motion.

Motion approved 7 – 0.

Audio starts at: 06:01:49

D. Announcements, Appointments and Presentations:

1. **Report:** Bonney Lake Resource Fair Report.

   Community Court Case Manager Karla Lewis gave a brief report on the upcoming Resource fair scheduled for March 17th at the Justice and Municipal Center.

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

Audio starts at: 6:03:10

A. Public Hearing: None.

B. Citizen Comments: *For efficient use of city resources, comments will be a short summary and not verbatim. Video recordings will be uploaded to the city's YouTube channel and an audio recording to the state digital archives for review of all the comments.*

Erin Musky - Bonney Lake Public Library: Shared that the library will be at the upcoming Resource and Sumner STEM fair. Gave an update on the foodbank locker ribbon cutting scheduled on February 14, 2024, and that 264 valentines were made for the "Valentine for a Vet" event.

Joel Johnson - Bonney Lake Sumner Little League: Thanked the council for the turf field and spoke about the leagues' limited resources and how it would be nice to partner with the city.

Dan Decker, 20401 70th St E, Bonney Lake: Said the drinking water coming from Tacoma has poison that causes autism, cancer and still born babies as stated by the U.S. Council of Environmental Quality.

Beverly Proby, 18819 68th Ave E. Bonney Lake: Thanked the Mayor, Administrative Services Director Chuck McEwen, Interim Public Services Director Jason Sullivan, and Assistant to City Administrator Leslie Harris for attending the swearing in of the Senior Advisory Board on February 6th and showing their support. She would like to hear and know when the changes to the senior center will be coming.

Troy Fullerton, 9611 183rd Ave E, Bonney Lake: Thanked the council and the city for standing out during the pandemic.

C. Correspondence: None.

Audio starts at: 6:21:00

III. COUNCIL COMMITTEE REPORTS:

A. Finance Committee: Deputy Mayor Carter reported the Finance Committee met in person and virtually today at 5:00 p.m. The Committee went thru personnel updates; discussed and forwarded AB24-15 to tonight's consent agenda

committee issues had open discussion on the recreation Program and approved their minutes.

B. Community Development Committee: Councilmember Swatman reported the Community Development Committee met in person and virtually on February 6, 2024. The Committee discussed and forwarded AB24-02, AB24-12, and AB24-13 to tonight's committee issues and approved their minutes.

C. Public Safety Committee: Councilmember Baldwin reported the Public Safety Committee met in person and virtually today at 3:30 p.m. The Committee appointed herself as chair for Public Safety Committee, received an update from the Police Department and East Pierce Fire and Rescue; received a report from the Emergency Manager and the Prosecutor, forwarded AB24-14, AB24-16, AB24-17, and AB24-18 to a future meeting, and approved their minutes. The Committee was informed that Cascade will be starting to fill Lake Tapps.

D. Other Reports: None.

Audio starts at: 6:28:58

IV. CONSENT AGENDA:

A. **Approval of Corrected Minutes:** January 9, 2024, City Council Meeting, January 16, 2024, City Council Workshop, And January 23, 2024, City Council Meeting.

B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:** Accounts Payable check/vouchers #96189 to #96225 and wire transfers #2023121902, #2024010201, #2024010401, #2024011001, #2024011002, #2024011219 and #2024011901 in the amount of $368,489.93. Accounts payable wire transfer #2023123101 in the amount of $72,262.17. Accounts payable wire transfer #2023123103 in the amount of $3,234.15. Accounts Payable check/vouchers #96226 to #96254, and wire transfers #27982700, and #20231231002 in the amount of $708,423.69. Accounts payable check/vouchers #96255 to #96272 in the amount of $3,057.62. Accounts Payable check/vouchers #96273 to #96365, and wire transfers #38117685 and #2024013101 in the amount of $1,315,574.87 **Voids:** Check/Voucher #95916 – Check not received, Reissue.

C. **Approval of Payroll:** January 1 – 15, 2024 for checks #34912 - 34939 including police uniform allowance, Direct Deposits and Electronic Transfers totaling $854,632.96. **Voids:** None. January 16 – 31, 2024 for checks #34940 - 34945 including Direct Deposits and Electronic Transfers totaling $827,146.61. **Voids:** None.

D. ~~**AB24-10 – Resolution 3195** - A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Approving A Rate Increase Requested By Murry's Disposal.~~ (Moved to Full Council Issues Item A).

Deputy Mayor Carter moved to approve the Consent Agenda as amended. Council Member Swatman seconded the motion.

Consent Agenda approved 7 - 0.

V. FINANCE COMMITTEE ISSUES:

Audio starts at: 6:29:38

A. **AB24-11 – Ordinance D24-11** - An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County Washington, Amending Ordinance No. 1712 Relating To Salaries For Non-Represented Employees; Providing For Severability And Corrections; And Establishing An Effective Date.

Deputy Mayor Carter moved to approve Ordinance 24-11. Councilmember Swatman seconded the Motion.

Council discussed and shared their concerns, including:
- Represented vs. non-represented.
- Importance of equality.

Ordinance D24-11 approved 7 – 0.

Audio starts at: 6:31:33

B. **AB24-15 – Resolution 3198 -** A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Judge Of The Bonney Lake Community Court, Community Court Case Manager, And City Prosecutor To Attend The RISE24 Conference From May 21- 25, 2024, In Anaheim, California.

Deputy Mayor Carter moved to approve Resolution 3198. Councilmember McClimans seconded the motion.

Council discussed and shared their concerns, including:
- Expense vs. Reimbursement.
- Set limits for grant protection.

Resolution 3198 approved 7 – 0.

VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES:

Audio starts at: 6:34:12

A. **AB24-02 – Ordinance D24-02** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Making Routine Housekeeping Amendments To The Following Sections Of The Bonney Lake Municipal Code 10.36.015 Modifying The Prohibited Parking Zone; 10.36.020 Modifying The Restricted Parking Zone; 10.36.060 Related To The Appointment Of The Parking Enforcement Officer; 12.08.010 Related To Permits For Working Within The Public Right-Of-Way; 12.08.110 Related To The Enforcement Of City's Right-Of-Way Code; 12.12.051 Related To Boat Launch And Parking Fees And Enforcement; And 12.12.053 Related To The Disposition Of Collected Parking Fees; 13.12.105 Related To Financial Hardships;13.12.130 Related To Mandatory Sewer Connection And Exemptions; 14.130.120 Related To Code Enforcement Appeals; 14.130.140 Related To The Collection Of Civil Penalties; 14.130.160

Related To Unfit Dwelling Units; 14.140.040 Related To SEPA Review, Scheduling Hearings, And Providing Notice For Comprehensive Plan And Development Code Amendments; 15.28.020 Related To The Definitions For The Sign Code; 15.28.060 Related To The Regulation Of Temporary Signs; 16.02.110 Related To SEPA Fees; 16.06.020 Related To SEPA Environmental Document Availability And Cost; 16.60.030 Related To Definitions For The Urban Forestry Code; And BLMC 18.54.050 Related To Nonconforming Uses; And Repealing Chapter 9.14 Of The Bonney Lake Municipal Code Related To Police Enforcement Of The Development Code; And Repealing Section 13.04.040 Related To Sewer Connections And Exemptions; Providing For Severability And Corrections; And Establishing An Effective Date.

Councilmember Swatman moved to approve Ordinance D24-02. Deputy Mayor Carter seconded the Motion.

Council discussed and shared their concerns, including:
- 4-plex permitting.
- Sewer vs. Septic.
- Cost of changing over from septic to sewer.
- Hardship options.

Councilmember McClimans motioned to strike section C3 of the Ordinance. Councilmember Swatman seconded the motion.

Motion to strike section C3 of the Ordinance approved 7 – 0.

Ordinance D24-02 approved as amended 7 – 0.

Audio starts at: 6:51:32

B. **AB24-12 – Resolution 3196** - A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Award Of The Construction Of The Grainger Springs Pump House Replacement Project To McClure And Sons, Inc.

Councilmember Swatman moved to approve Resolution 3196. Deputy Mayor Carter seconded the Motion.

Council discussed and shared their concerns, including:
- New estimates and bids.
- Process of accepting bids.

Resolution 3196 approved 7 – 0.

Audio starts at: 6:56:14

C. **AB24-13 – Resolution 3197** - A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Award Of A Professional Services Contract To RH2 For Construction Management Services To Support The Grainger Springs Pump Station Upgrade Project.

Councilmember Swatman moved to approve Resolution 3197. Deputy Mayor Carter seconded the Motion.

Council had no discussion on this matter.

Resolution 3197 approved 7 – 0.

VII. PUBLIC SAFETY COMMITTEE ISSUES: None.

VIII. FULL COUNCIL ISSUES: None.

A. (Moved from Consent Agenda, Item D) **AB24-10 – Resolution 3195** - A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Approving A Rate Increase Requested By Murry's Disposal.

Deputy Mayor Carter moved to approve Resolution 3195. Councilmember Swatman seconded the Motion.

Council discussed and shared their concerns, including:
- Line items on billing.
- The burden on residents.
- The Consumer Price Index point.

Resolution 3195 approved 6 – 1.
Councilmember Swatman voted no.

IX. CLOSED SESSION:

Pursuant to RCW 42.30.140(4)(a), Mayor McCullough announced a 20-minute closed session to discuss collective bargaining with legal counsel.

The closed session started at 7:06 p.m. and concluded at 7:26 p.m. No action was taken.

X. ADJOURNMENT:

At 7:06 p.m. the Meeting was adjourned by Mayor McCullough with the common consent of the City Council.

Sadie A. Schaneman, CMC, City Clerk Michael McCullough, Mayor

Items presented to Council at the February 13, 2024, Meeting for the record: None.

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.

CITY COUNCIL WORKSHOP MEETING

February 20, 2024
6:00 P.M.

MINUTES

www.ci.bonney-lake.wa.us

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

Audio starts at: 06:00

I. CALL TO ORDER*:* Deputy Mayor Terry Carter

A. Pledge of Allegiance

Audio starts at: 6:01

II. Roll Call: City Clerk Sadie Schaneman called the roll. In addition to Deputy Mayor Terry Carter, other elected officials attending were Councilmember Angela Baldwin, Councilmember Gwendolyn Fullerton, Councilmember Kerri Hubler, Councilmember J. Kelly McClimans, Councilmember Dan Roach, and Councilmember Dan Swatman. Mayor Michael McCullough (Arrived 6:25).

Staff members in attendance at the physical location were City Administrator John Vodopich, Administrative Services Director Chuck McEwen, Interim Public Services Director Jason Sullivan, Interim Recreation Supervisor Alexis Latham, City Clerk Sadie Schaneman, and City Attorney Jennifer Robertson.

Staff member in virtual attendance using the Teams conference line was, Chief Finance Officer Cherie Reierson, Chief of Police Mark Berry, Assistant to the City Administrator Leslie Harris, and Administrative Specialist II Debbie McDonald.

III. AGENDA ITEMS:

Audio starts at: 6:02

A. **Presentation:** Reed Property.

1. Reed Property – MRAC Park Development Process & Requirements.

Interim Public Services Director Sullivan gave a presentation on the timeline, past, current and future, of the Reed Property and Mt. Rainier Athletic Club (MRAC) Park Development Process and Requirements. He gave a background history, steps for project completion, and the annexation process.

Council discussed and shared their ideas and concerns, including:

- Understanding the Leasehold Tax.
- What the City requirements are for MRAC.
- When will the Boundary Review Board (BRB) notify the City if denying the Annexation.
- Defining what is a qualified professional.

Councilmember Roach stepped out of the meeting at 7:03 p.m.

Audio starts at: 7:13

B. **Review Of Council Minutes:** February 6, 2024, City Council Workshop**.**

The draft minutes were forwarded with no corrections to the February 27, 2024, meeting for approval.

Councilmember McClimans moved to modify the agenda moving agenda item D to item C. Deputy Mayor Carter seconded the Motion.

Motion approved 6-0.

Audio starts at: 7:14

C. **Discussion:** Risk Liability Policy.

City Administrator Vodopich explained the City's standard practice for insurance requirements and Washington Cities Insurance Association (WCIA) recommendations for property access agreements. He explained that what MRAC submitted was not adequate insurance coverage per WCIA. Mr. Vodopich stated that he did go over options with MRAC on how to get the additional coverage needed.

Councilmember Roach returned to the meeting at 7:18 p.m.

During discussions Councilmember Baldwin was communicating via text with MRAC and relaying questions and statements to Council.

Council discussed and shared their ideas and concerns, including:

- MRAC will need to have full liability coverage.
- Concerned with others on the Reed property without proper insurance coverage.
- Other options available to MRAC for coverage.
- Having a signed MOU with contractors.

Audio starts at: 7:23

D. **Open Discussion:**

Councilmember Fullerton:
AB24-02 – Ordinance D24-02: 2023 Code Maintenance Package: Councilmember Fullerton would like to bring back for discussion at a Workshop AB23-02. She feels it was too long to go through on such short notice and had to many different code sections being amended in on Ordinance. She would like links for codes that are referenced in an agenda bill, definitions provided, and corresponding page numbers be included in Ordinances.

Councilmember McClimans:
Systematic Politics Class: Councilmember McClimans will be attending a systematic politics class this class that focuses on both the U.S. and Washington State Constitution. He said he would send City Clerk Schaneman the link to send Councilmembers to join him. He stated he would like to see Council and Citizens get excited for the 150th, birthday of the constitution coming up.

Councilmember Hubler:
Documents in Advance: Councilmember Hubler said she would like to receive the information for items months or weeks in advance to a Council meeting.

Deputy Mayor Carter:
Ribbon Cutting of Food Bank Lockers: Deputy Mayor Carter and staff attended the ribbon cutting for the new Food Bank lockers located at the Library. The lockers have been getting restocked four times a day.

Mayor McCullough:
Community Resource Fair: Mayor McCullough said he received a lot of positive response from the Community Resource Fair on Saturday February 17, 2024. He said that there was a huge turn out for it and there were some great resources.

Councilmember Hubler:
Allan Yorke Parking: Councilmember Hubler asked what the Restricted Zone B Permit Parking was at Allan Yorke Park. She would like to know how the City will handle the parking during the summer, how much it will cost citizens, who will enforce the parking and how much the parking equipment cost.

City staff are working together to create a solution for parking and will present it at a Public Safety Committee meeting.

Councilmember Baldwin:
Allan Yorke Park Boat Parking: Councilmember Baldwin asked what happen to using Ballfield 4 for parking.

Interim Public Services Director Jason Sullivan explained that previous Council wanted to maintain Ballfield 4 as a ballfield and staff are following those decisions.

Audio starts at: 8:12

E. **Discussion:** Committees vs. Council of the Whole.

Deputy Mayor Carter presented the pros and cons with having committees or a Council of the Whole. He asked Councilmembers if this was something they would be interested in.

Council discussed and shared their ideas and concerns, including:

- Committees spend plenty of time hashing out the details of agenda items.
- Anything can be pulled from consent agenda.
- Quality of meeting videos are poor and hard to understand at times.

There was Council consensus to continue with having Committees.

Audio starts at: 8:26

EXECUTIVE/CLOSED SESSION: None.

Audio starts at: 8:26

IV. ADJOURNMENT

At 8:26 p.m. the Meeting was adjourned by Mayor McCullough with the common consent of the City Council.

Sadie A. Schaneman, CMC, City Clerk

Michael McCullough, Mayor

Items presented to Council at the February 20, 2024, Workshop: None.

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.

CITY COUNCIL MEETING

February 27, 2024
6:00 P.M.
MINUTES

www.ci.bonney-lake.wa.us

Location: The physical location of the Council Meeting was at the Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington. The public was also given the option to call in or attend virtually the Council Meeting.

Audio starts at: 06:00:00

I. CALL TO ORDER – Mayor Michael McCullough, called the meeting to order at 6:00 p.m.

A. Pledge of Allegiance: Mayor McCullough led the audience in the Pledge of Allegiance.

B. Roll Call: City Clerk Sadie Schaneman called the roll. In addition to Mayor McCullough, elected officials attending were Deputy Mayor Terry Carter, Councilmember Angela Baldwin, Councilmember Gwendolyn Fullerton Councilmember Kerri Hubler, Councilmember J. Kelly McClimans, and Councilmember Dan Swatman. Councilmember Dan Roach was in virtual attendance.

Staff members in attendance at the physical location were City Administrator John Vodopich, Chief of Police Mark Berry, Interim Public Services Director Jason Sullivan, Deputy City Attorney-Prosecutor Dena Burke, Human Resource Manager Brian Sandler, City Clerk Sadie Schaneman, Records and Disclosure Coordinator Kandice Besaw and City Attorney Jennifer Robertson.

Staff members in virtual attendance using the City's Teams conference line were Chief Finance Officer Cherie Reierson and Finance and Assistant to City Administrator Leslie Harries.

Audio starts at: 06:01:19

B. Agenda Modifications:

Mayor McCullough noted that a proclamation and a second executive session had been added to the agenda.

Deputy Mayor Carter moved to approve the agenda modification. Councilmember Baldwin seconded the motion.

Motion approved 7 – 0.

Audio starts at: 06:01:49

D. Announcements, Appointments and Presentations:

1. **Proclamation:** Bonney Lake 75th Anniversary.

Mayor McCullough read the proclamation proclaiming February 28, 2024, as the Bonney Lake 75th Anniversary of Incorporation.

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

Audio starts at: 6:04:57

A. Public Hearing: None.

B. Citizen Comments: *For efficient use of city resources, comments will be a short summary and not verbatim. Video recordings will be uploaded to the city's YouTube channel and an audio recording to the state digital archives for review of all the comments.*

Dan Decker, 20401 70th St E, Bonney Lake: Spoke on violations of office and the Federal Constitution.

C. Correspondence: None.

Audio starts at: 6:09:35

III. COUNCIL COMMITTEE REPORTS:

A. Finance Committee: Deputy Mayor Carter reported the Finance Committee met in person and virtually today at 5:00 p.m. The Committee went thru personnel updates; discussed the recreation program, had open discussion on Council cell phones and code enforcement and approved their minutes.

B. Community Development Committee: Councilmember Swatman reported the Community Development Committee met in person and virtually on February 20, 2024. The Committee had open discussion on the City's WSU storm pond and tree canopy options and approved their minutes.

C. Public Safety Committee: Councilmember Baldwin reported the Public Safety Committee did not meet and is expected to have their next meeting in person and virtually at 3:30 p.m. on March 12, 2024.

D. Other Reports: None.

Audio starts at: 6:12:53

IV. CONSENT AGENDA:

A. **Approval of Corrected Minutes:** February 6, 2024, City Council Workshop.

B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:** Accounts Payable check/vouchers #96189 to #96225 and wire transfers #2023121902, #2024010201, #2024010401, #2024011001, #2024011002, #2024011219 and #2024011901 in the amount of $368,489.93. Accounts payable wire transfer #2023123101 in the amount of $72,262.17. Accounts payable wire transfer #2023123103 in the amount of $3,234.15. Accounts Payable check/vouchers #96226 to #96254, and wire transfers #27982700, and #20231231002 in the amount of $708,423.69. Accounts payable check/vouchers #96255 to #96272 in the amount of $3,057.62. Accounts Payable check/vouchers #96273 to #96365,

and wire transfers #38117685 and #2024013101 in the amount of $1,315,574.87 **Voids:** Check/Voucher #95916 – Check not received, Reissue.

C. **Approval of Payroll:** January 1 – 15, 2024 for checks #34912 - 34939 including police uniform allowance, Direct Deposits and Electronic Transfers totaling $854,632.96. **Voids:** None. January 16 – 31, 2024 for checks #34940 - 34945 including Direct Deposits and Electronic Transfers totaling $827,146.61. **Voids:** None.

D. **AB24-10 – Resolution 3195** - A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Approving A Rate Increase Requested By Murry's Disposal. (Moved to Full Council Issues Item A).

Deputy Mayor Carter moved to approve the Consent Agenda as amended. Councilmember Swatman seconded the motion.

Consent Agenda approved 7 - 0.

V. FINANCE COMMITTEE ISSUES: None.

VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES: None.

Audio starts at: 6:13:27

VII. PUBLIC SAFETY COMMITTEE ISSUES:

A. **AB24-14 – Ordinance D24-14** – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending The Following Animals At Large Sections Of The Bonney Lake Municipal Code 6.04.190 Allowing Animal Services To Enforce The Code On Public As Well As Private Property; 6.04.230 Setting Guidelines For The Options Of Lowering Violation Fees; Providing For Severability And Corrections; And Establishing An Effective Date.

Deputy Mayor Carter moved to approve Ordinance D24-14. Councilmember Baldwin seconded the Motion.

Councilmember Baldwin thanked the Prosecutor's office for all their assistance.

Ordinance D24-14 approved 7 – 0.

Audio starts at: 6:15:17

B. **AB24-16 – Ordinance D24-16** - An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Section 10.33.010 Of The Bonney Lake Municipal Code To Include Illegal Racing Conduct And Vehicle Impoundment And Forfeiture; Providing For Severability And Corrections; And Establishing An Effective Date.

Deputy Mayor Carter moved to approve Ordinance D24-16. Councilmember Hubler seconded the Motion.

Council had no discussion on this topic.

Ordinance D24-16 approved 7 – 0.

Audio starts at: 6:16:13

C. **AB24-17 – Ordinance D24-17** - An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Section 14.130.040 Of The Bonney Lake Municipal Code To Increasing The Severity Of Criminal Interference With Code Enforcement; Providing For Severability And Corrections; And Establishing An Effective Date.

Deputy Mayor Carter moved to approve Ordinance D24-17. Councilmember Baldwin seconded the Motion.

Council discussed and shared their concerns, including:
- Vague Ordinance language.
- What will be considered obstruct, impede, and interfere.
- How will proof be determined.

Councilmember McClimans moved to table Ordinance D24-17 to a future workshop. Deputy Mayor Carter seconded the Motion.

Motion to table approved 7 – 0.

VIII. FULL COUNCIL ISSUES:

Audio starts at: 6:37:01

A. **AB24-18 – Resolution 3199** - A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Authorize A $25,000 Hiring Bonus For Lateral Police Officers In 2024.

Deputy Mayor Carter moved to approve Resolution 3199. Councilmember Swatman seconded the Resolution.

Councilmembers McClimans, Baldwin and Swatman all acknowledged the value of this strategy and remarked on what a fantastic idea it is.

Council discussed and shared their concerns, including:
- Incentives of hiring Lateral Police Officers.
- Training and Time.
- Phasing the bonus to ensure retention of employee.

Resolution 3199 approved 7 – 0.

Audio starts at: 6:41:13

B. **AB24-19 – Motion M24-19** - A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign A Labor Agreement With The Police Guild Representing The Non-Commissioned Employees From January 1, 2024, Through December 31, 2026

Deputy Mayor Carter moved to approve Motion M24-19. Councilmember Baldwin seconded the Motion.

Council had no discussion on this topic.

Motion M24-19 approved 7 – 0.

IX. EXECUTIVE SESSION:

Pursuant to 42.30.110 (c), Mayor McCullough announced a 20-minute Executive Session to discuss the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. The Executive Session started at 6:44 p.m. and concluded at 7:04 p.m. No action was taken.

Council went directly into the second Executive Session pursuant to 42.30.110 (i),

X. ADJOURNMENT:

At 6:43 p.m. the Meeting was adjourned by Mayor McCullough with the common consent of the City Council.

Sadie A. Schaneman, CMC, City Clerk

Michael McCullough, Mayor

Items presented to Council at the February 27, 2024, Meeting for the record: None.

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